



WATERLOO REGIONAL
POLICE SERVICE
BOARD

WATERLOO REGIONAL POLICE SERVICE BOARD POLICY

Policy Number: 035

CRIMINAL INVESTIGATION MANAGEMENT

Date Approved:

January 18, 2001

Dates Amended:

April 6, 2016

Date to be Reviewed:

April 2021

Preamble

The objective of Criminal Investigation Management Plan is to ensure that investigations into criminal acts:

1. are effectively and efficiently investigated by qualified investigators and investigative supervisors;
2. respect the individual rights of victims, persons of interest, suspects and witnesses alike; and
3. are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.

Policy of the Board

It is the policy of the Waterloo Regional Police Services Board with respect to general criminal investigation that:

1. The Chief of Police will:
 - a. prepare a criminal investigation management plan that meets the requirements of the Adequacy Standards Regulation, including identifying the type of occurrences which should be investigated by another police service or through a combined, regional or cooperative service delivery method;
 - b. develop and maintain procedures on and processes for undertaking and managing criminal investigations;
 - c. establish a selection process for criminal investigators, including ensuring that members who provide this service meet the requirements of the Adequacy Standards Regulation;
 - d. ensure that the Service has one or more members who are criminal investigators;
 - e. require supervisors to ensure that the member assigned an occurrence listed in the criminal investigation management plan has the knowledge, skills and abilities to investigate that type of occurrence;

- f. periodically review and report back to the board on the occurrences which can be investigated by members of the police service based on their knowledge, skills and abilities, and which occurrences require the services of another police service;
 - g. ensure that persons providing scenes of crime analysis and forensic identification investigative supports meet the requirements of the *Adequacy Standards Regulation*; and
 - h. ensure that persons who provide other investigative supports identified in section B(1)(b) of this policy have the knowledge, skills and abilities to meet the requirements of the *Adequacy Standards Regulation*;
2. The Service will provide scenes of crime analysis, forensic identification, canine tracking, physical surveillance, electronic interception, video and photographic surveillance, and polygraph investigative supports by using its own members. These services will be available 24 hours a day within a reasonable time response; and
3. The Service will provide behavioral science investigative support through agreement with the Ontario Provincial Police pursuant to section 11(3) of the *Adequacy Standards Regulation*.